

WEST HARTFORD PUBLIC LIBRARY BOARD MINUTES Draft
Monday, June 27, 2016 – 6:00 p.m.
Board Room, Noah Webster Library

1. CALL TO ORDER

President Jill Spear called the Library Board Meeting to order at 6:04 p.m. Present were Board members David Brandwein, Kelly Clark, Patty Farrah (conference call), Maureen McClay, Jill Spear, Library Director Martha Church, and Edie Parizo, recorder. No one was present from the public.

2. PUBLIC COMMENT - none

3. APPROVAL OF THE CONSENT AGENDA (Items 4 & 8a i, 8a ii, 8a iii.)

MOTION: On a motion made by Maureen McClay and seconded by David Brandwein, the Board unanimously approved the Consent Agenda.

4. THE MEETING MINUTES of May 23, 2016 were approved as part of the consent agenda.

5. PRESIDENTS REPORT - none

6. OLD BUSINESS - none

7. NEW BUSINESS

MOTION: On a motion made by David Brandwein and seconded by Kelly Clark, the Board unanimously agreed there would be no July or August meetings.

8. DIRECTOR'S REPORT

- a. May Report, submitted:
 - i. Library Administrative Report
 - ii. Budget Report
 - iii. Monthly Circulation Statistics

b. Current Month Briefing.

- Martha updated the board on the library delivery system. She will send a letter to the State Library Board about the issue.
- The Bishops Corner Library celebrated their 50th Anniversary on June 17 with an ice cream social.
- The target launch date for the new library website is the first week of July.
- Summer Reading for adults begins July 1. Children's Summer Reading offers many different summer reading activities.
- Martha reported on Strategic Planning at the June 9, 2016 Library Staff Day. They had a good turnout, and staff presented their ideas to make the library better. Focus groups will be finalizing a survey that is expected to come out in July.

9. ADJOURNMENT

MOTION: The Library Board Meeting was unanimously adjourned at 6:59 pm. The next scheduled Board Meeting is September 26, 2016.

Respectfully submitted,

Maureen McClay
Board Secretary